



Republic of the Philippines
SOUTHERN LUZON STATE UNIVERSITY
Lucban, Quezon
(042) 540-6519

NOTICE TO PROCEED


Lucena, City

Sir/Madam,

The attached Purchase Order No. 2023-05-0188 are already approved so **NOTICE** is given to **MEDIALABS GENERAL MERCHANDISE** for the purchase of Book Scanner requested by E. Quesea - Polillo Campus with PR No. 2023-04-0866. Upon receipt of this Notice you are responsible to deliver the service under the terms & conditions of the Purchase Order & Contract of Procurement.

Please acknowledge receipt & acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to this Office.

Truly yours,


DORACE B. ZOLETA-NANTES, PhD:
University President

I acknowledge receipt of this Notice on June 16, 2023

Name of the Representative of the Bidder: **MEDIALABS GENERAL MERCHANDISE**

Authorized Signature: 